

Meeting No. 10

Session 2021-22

Date			
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DATE: 21/12/2021

VENUE: Staff Room, Govt. College, Jharghoda

AGENDA:

1. To generate time-table for internal exams 2021-22.
2. Giving responsibility of sending question papers to WhatsApp groups.
3. To evaluate answer-sheets on time & upload marks in the university portal.

MINUTES:

- ❖ Dr. Shrutika Shrivastava, Incharge - Internal Exam cell, welcomed all for the meeting and told about the agenda of the meeting.
- ❖ She requested all the faculty members to prepare question papers on time and send it to WhatsApp groups of students on the exam-date.
- ❖ Dr. Y. K. Chandra, Incharge Principal, generated the time-table for internal exam, which was scheduled from 1st to 10th of January 2022.

∴ Principal Sir also instructed about evaluating the answer-sheets impartially and uploading the marks on university portal.

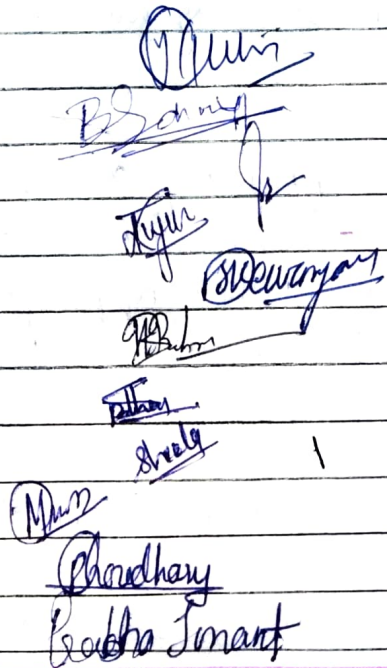
∴ Shri. Santosh Dewangan was given the responsibility of approving the marks of every class, in the portal.

∴ IQAC incharge, Dr Renu Kujur was asked to do the result-analysis with the help of other faculty members.

∴ Ms Sublaya Pradhan gave vote of thanks at the end of the meeting.

ATTENDANCE:

- 1) Dr. Y. K. Chandra.
- 2) Shri B. L. Sandey
- 3) Dr. Shrutu Shrivastava
- 4) Dr. Renu Kujur.
- 5) Shri Santosh Dewangan
- 6) Shri R. K. Behera
- 7) Sushmi Sublaya Pradhan
- 8) Smt. Sheela Behera
- 9) Shri M. Kowari
- 10) Sushmi Pushpa Choudhary
- 11) Sushmi Prabha Sonant.



 (Mun)

 B. L. Sandey

 Shrutu

 Renu

 Dewangan

 R. K. Behera

 Sublaya

 Sheela

 M. Kowari

 Choudhary

 Prabha Sonant